



United States Postal Service
Office of Inspector General
Attn: Human Resources
1735 N. Lynn Street, 10th Floor
Arlington, VA 22209-2020

USPSOIG VACANCY ANNOUNCEMENT #03-01

Criminal Investigator- Quality Assurance/Internal Affairs

Grade: Band II FLSA: Exempt
Salary: \$68,283 - \$104,900 Per Annum
(Includes Locality Pay -
LEAP Authorized)

Position: One located in Arlington, VA
Relocation Expenses Will Not Be Paid
Open: 01-28-03 Close: Open Until Filled

The United States Postal Service Office of the Inspector General is seeking a highly qualified Criminal Investigator to fill a position in Quality Assurance/Internal Affairs in Arlington, VA. Compensation includes 1811 LEAP and coverage as a primary position under law enforcement retirement. The OIG is a values-based organization that promotes a strong team environment where teamwork, leadership, communication, creativity, and conceptualization are encouraged and fostered.

MINIMUM QUALIFICATIONS

- Bachelor's degree from an accredited college or university, or four years of related professional experience
- Must have prior federal law enforcement experience

In accordance with applicable laws, the applicant selected for this position must:

- Maintain eligibility to operate motor vehicles
- Be at least 21 years of age and not have reached your 37th birthday at the time of initial appointment to a law enforcement position
- Have successfully completed the Basic Criminal Investigator Training Course at the Federal Law Enforcement Training Center or equivalent Federal/Postal law enforcement academy
- Qualify and maintain authorization to carry firearms including no current or previous domestic violence charges/convictions
- Maintain physical, mental, and emotional standards and requirements necessary to perform law enforcement assignments
- Work unscheduled, irregular hours with the possibility of personal risks

ADDITIONAL REQUIREMENTS

- Ability to pass a physical examination, drug screening, psychological examination, and a background investigation
- Selectee will be subject to random drug testing
- May require up to 40% travel

DESIRABLE QUALIFICATIONS

- Advanced academic degree or 10 years related professional experience
- Experience in quality assessment reviews/inspections of a law enforcement agency
- Experience in conducting internal affairs investigations

EVALUATION FACTORS

- Knowledge of the rules of evidence and criminal procedure for investigating alleged or suspected violations of criminal law
- Skill in conducting interviews and interrogations
- Experience planning and conducting complex internal affairs investigations, conducting inspections of a federal law enforcement agency, and reviewing policies
- Ability to work in teams, whether as a team member or leader, to foster team communication and creativity
- Ability to effectively communicate, both orally and in writing, facts and circumstances of investigations that are understandable to management officials

BASIS OF RATING

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education, and training that indicate the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.



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TO BE CONSIDERED, APPLICANTS MUST SUBMIT:

- An OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- An OF 306, Declaration of Federal Employment
- Latest Performance Appraisal (within 15 months)
- A separate, written narrative that describes specific experience (tasks and accomplishments) for each Evaluation Factor (limited to one page per factor)

NOTE:

- **OPEN TO ALL SOURCES IN THE
LOCAL COMMUTING AREA ONLY**
- **U.S. CITIZENSHIP REQUIRED**
- **SEND YOUR APPLICATION TO THE
ABOVE ADDRESS**
- **APPLICANTS ARE BEING SOLICITED
TO FILL CURRENT AND/OR FUTURE
VACANCIES AND WILL BE REVIEWED
EVERY 30 DAYS**

Applicants must meet all eligibility requirements at the time of the application. **All letters/ packages mailed must have a return address and include the vacancy announcement number on the envelope.**

REASONABLE ACCOMMODATIONS:

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

Job Line Number:
1-888-OIG-HIRO
1-888-644-4470

DC Relay Service:
202-855-1234 (TTY)

Or Visit our website:
www.uspsdig.gov

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